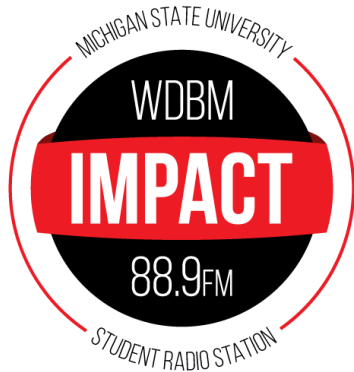


MSU Student Radio / WDBM - FM

Now Hiring



Podcast Coordinator

Basic Qualifications

- **Must be a student at Michigan State University**
- Willing to learn to edit audio, post podcasts and give critiques
- Previous media experience

Preferred Qualifications

- Podcast host with Impact89FM
- Understanding of stations podcasting processes, posting and how to market shows
- Knows how to edit audio with Adobe Audition or any other adobe suite software

Duties & Responsibilities

- Work with web director on posting podcasts, making sure they are on the proper platforms and the studio-H schedule is organized
- Handle podcast applications, clearing them for on air and works with volunteers on what they need to improve on
- Post podcasts, edits podcasts and audio for shows
- Meet with hosts about shows when issues arise

Salary

This position requires approximately 10-15 hours per week. Employee would begin immediately. The salary is competitive and based on prior experience.

Applications will be accepted until March 10, 2020.

Please submit an application and resume to Operations Manager Sana Hakim at operations@impact89fm.org.

MSU Student Radio is an equal opportunity employer.