



# MSU Student Radio / WDBM-FM

## Now Hiring

# Website Manager

### **Basic Qualifications**

- Must be a student at Michigan State University
- Must be a trained member of The Impact, or willing to be trained
- Well-versed in all aspects of the WordPress CMS and Bluehost web host
- Ability to research, install, as well as troubleshoot issues with, appropriate plugins
- Willingness to learn/improve the editorial workflow of individual multimedia departments
- Thorough understanding of general website/graphic design
- Grammar/writing skills
- Ability to independently fix problem, respond to requests in a timely manner
- Must be residing locally this summer, or have at least three office hours a week

### **Preferred Qualification**

- Experience showcasing and maintaining ever-changing written, audio and video content in a custom online environment
- Ability to personally update and redesign website theme, art and/or graphics (with Adobe Suite)

### **Salary**

This position requires approximately 5-10 hours weekly. The salary level is competitive and based upon prior experience.

Applications are accepted until position is filled.

Interviews are scheduled on a rolling basis.

Please submit an application form and resume to Operations Manager Joel DeJong at [operations@impact89.org](mailto:operations@impact89.org) with questions.

MSU Student Radio is an equal opportunity employer.